



## Donation Request Form

Santa Barbara Adventure Company welcomes your requests for donations, and tries to accommodate as many requests as time and resources allow. We always welcome acknowledgments, website links, and being included in your promotional or event materials. If you are going to mention us, please let us know on the donation form. We will gladly get you contact and website information, logos and company images if you let us know ahead of time.

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address:  
\_\_\_\_\_

Email: \_\_\_\_\_

Is this organization a 501.c.3 non-profit agency?    YES    NO

Deadline for receiving a donation from us before? \_\_\_\_\_

What kind of donation are you looking for? \_\_\_\_\_

What will the donation be used for? (ie. Raffle, Auction, Gift) \_\_\_\_\_

Is this donation for an event?                    YES    NO

If so, how many people are expected to attend? What is the name and location of the event?

\_\_\_\_\_

What is the purpose? \_\_\_\_\_

Are donations publicly acknowledged, and if so how? (Auction catalog, website, signs, etc)

\_\_\_\_\_

Completion of this form does not guarantee Santa Barbara Adventure Company will fulfill the request. I understand that SBACo reserves the right to refuse any donation request upon their discretion. In the event SBACo donates an item, it will be used strictly for charitable purposes.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Please email this completed form with your cover letter for review. Thank you.